

RosterPro 2.0 for the 2020/2021 Season



Migrating Players / Coaches into 2020/21

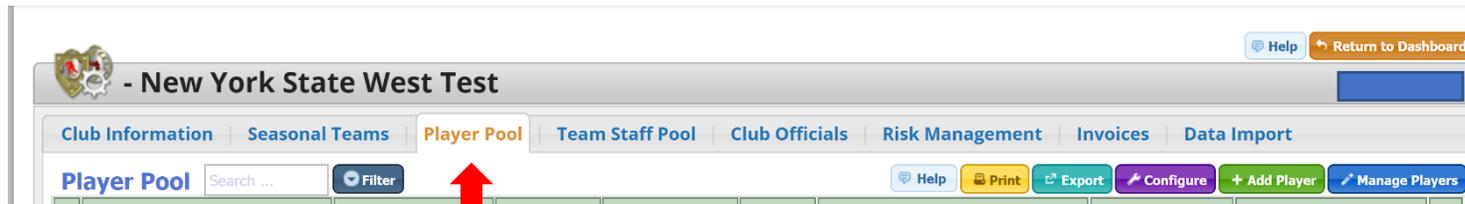
- When accessing RosterPro 2.0, it will automatically have your club page on the 20/21 season
- Please be aware that a seasonal year begins on September 1st and ends on August 31st

The screenshot displays the RosterPro 2.0 interface for the club "New York State West Test". At the top right, there are "Help" and "Return to Dashboard" buttons. Below the club name, the current season is set to "2020-2021", which is highlighted with a red arrow. A navigation menu includes "Club Information", "Seasonal Teams", "Player Pool", "Team Staff Pool", "Notifications", "Club Officials", "Risk Management", "Invoices", and "Data Import". The "Club Information" section is active, showing a "HELP" button, "Limited Admins", and "Edit Club Info" options. On the left, there is a placeholder image of a star with a question mark. The main content area displays the following club details:

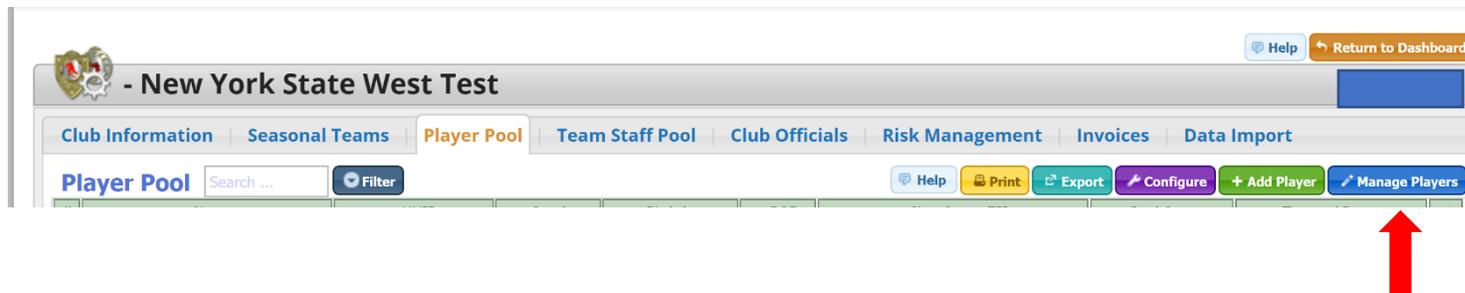
Status: ACTIVE	Address: ,
Universal ID: C699-002959-14	Email: pwhitcomb@nyswysa.org
Club Name: New York State West Test	Phone: (607) 962-9923
Club Acronym:	Fax:
Website:	
Year Founded: 0	
Synchronization: Off	

Migrating Players / Coaches into 2020/21

- When you are on your club landing, please click on the player pool tab, located on the next to club information and seasonal teams (Please make sure you are on the 2020-21 Season)



- When you are in your player pool, please click on the blue “Manage Players” button, located over your player pool



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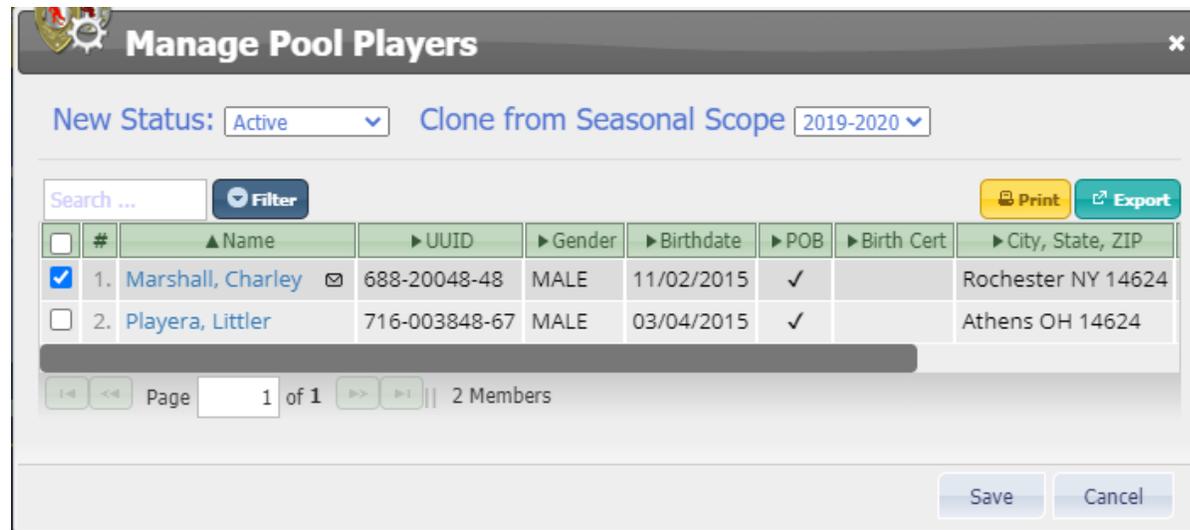
- You should not have any players / coaches in your 20/21 pools, unless another club official accessed the club system previously
- After clicking on the “Manage Players” button, you will receive the following pop-up:

The screenshot shows a 'Manage Pool Players' dialog box. At the top, there are two dropdown menus: 'New Status' is set to 'Active' and 'Clone from Seasonal Scope' is set to '2020-2021'. A red arrow points to the '2020-2021' dropdown. Below these are search and filter options, a table header with columns like Name, UUID, Gender, Birthdate, POB, Birth Cert, City, State, Pool Status, and Teams / Rosters, and a 'No Data Found' message. At the bottom, there are 'Save' and 'Cancel' buttons.

- At this point, please change the “Clone from Seasonal Scope” to 2019/20 (previous seasonal year)

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- After you have changed to the previous season (19/20), the pop-up will now show your player / coaches that were available last season



Manage Pool Players

New Status: Clone from Seasonal Scope

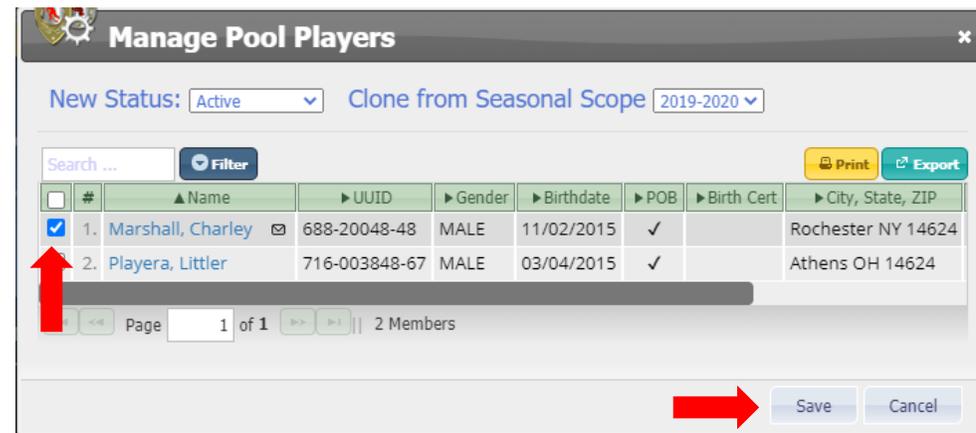
Search ...

<input type="checkbox"/>	#	▲ Name	▶ UUID	▶ Gender	▶ Birthdate	▶ POB	▶ Birth Cert	▶ City, State, ZIP
<input checked="" type="checkbox"/>	1.	Marshall, Charley	688-20048-48	MALE	11/02/2015	✓		Rochester NY 14624
<input type="checkbox"/>	2.	Playera, Littler	716-003848-67	MALE	03/04/2015	✓		Athens OH 14624

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Migrating Players / Coaches into 2020/21

- From here, you will be able to select the specific players/coaches you would like to migrate over to 20/21 by clicking the check box next to the player/coach name



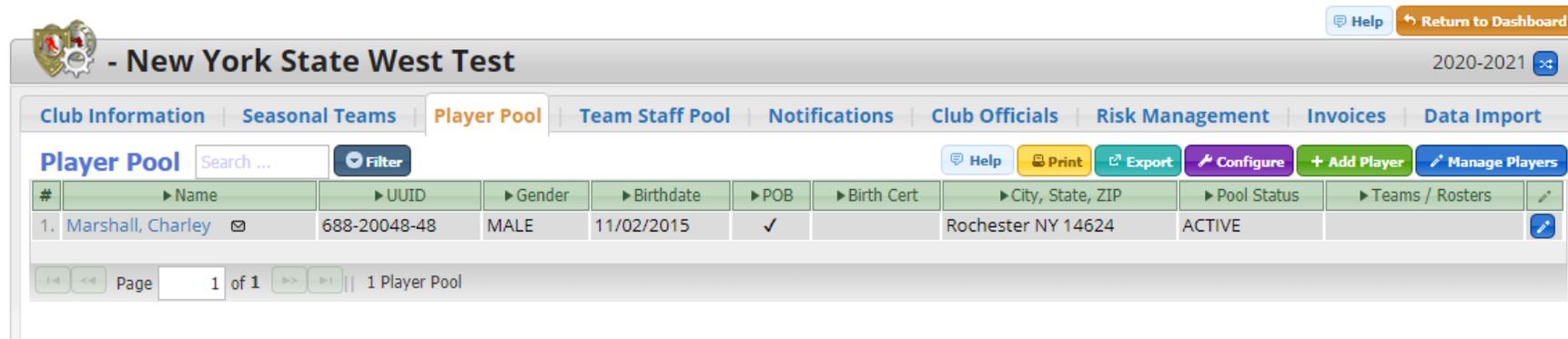
The screenshot shows a web application window titled "Manage Pool Players". At the top, there are two dropdown menus: "New Status: Active" and "Clone from Seasonal Scope: 2019-2020". Below these is a search bar and a "Filter" button. To the right of the search bar are "Print" and "Export" buttons. The main area contains a table with the following columns: #, Name, UUID, Gender, Birthdate, POB, Birth Cert, and City, State, ZIP. The table has two rows of data. The first row is for "Marshall, Charley" with a checked checkbox. The second row is for "Playera, Littler" with an unchecked checkbox. A red arrow points to the checked checkbox in the first row. Below the table is a pagination bar showing "Page 1 of 1" and "2 Members". At the bottom right of the window are "Save" and "Cancel" buttons, with a red arrow pointing to the "Save" button.

#	Name	UUID	Gender	Birthdate	POB	Birth Cert	City, State, ZIP
1.	Marshall, Charley	688-20048-48	MALE	11/02/2015	✓		Rochester NY 14624
2.	Playera, Littler	716-003848-67	MALE	03/04/2015	✓		Athens OH 14624

- Click “save” after you have selected all the players you would like to migrate over to the current seasonal year (20/21)
- Please be aware that if you click save the “New Status:” is “Active”, and your club will accrue a player registration charge of \$11.25 per player on the next invoice. **When migrating over returning players, make sure you are only adding players that will be participating with your club for the upcoming season.** You should not automatically migrate over all players from a previous season. ***You will not be able to remove players or have registration fees adjusted at a later time.***

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- After clicking save, you will be directed back to the club's current seasonal years player pool, with the players that you migrated over from the previous season.



The screenshot displays a web application interface for a club's player pool. The title bar shows "New York State West Test" and the season "2020-2021". The navigation menu includes "Club Information", "Seasonal Teams", "Player Pool" (selected), "Team Staff Pool", "Notifications", "Club Officials", "Risk Management", "Invoices", and "Data Import". Below the navigation, there is a "Player Pool" section with a search bar and a "Filter" button. A table lists player information, and a footer shows "Page 1 of 1" and "1 Player Pool".

#	Name	UUID	Gender	Birthdate	POB	Birth Cert	City, State, ZIP	Pool Status	Teams / Rosters
1.	Marshall, Charley	688-20048-48	MALE	11/02/2015	✓		Rochester NY 14624	ACTIVE	

- Please note that this process is the same for coaches. When migrating coaches over, you may need to press refresh on your browser for their status to be updated (in some situations).

Migrating Players / Coaches into 2020/21

- If you receive an error message after finishing the process or have any questions, please contact Pam Whitcomb directly at pwhitcomb@nyswysa.org